TOWN OF HERNDON, VIRGINIA
TOWN COUNCIL

RESOLUTION

MARCH 24, 2026

Resolution- to award Contract IFB #26-03, Legal Advertisement Services.

Code of Virginia §8.01-324 mandates which newspapers may be used for legal notices and publications. The Invitation for Bid (IFB) was posted on the Town of Herndon's website and eVA Commonwealth of Virginia procurement website on January 5, 2026, to obtain the services of a qualified publication specializing in publishing legal notices in general circulation newspapers in the Town of Herndon. Two bids were received by the deadline of February 5, 2026. One bid was responsive and responsible, as follows:

Offeror:	**Cost:**
The Fairfax County Times	$3.55 per inch

The Fairfax County Times provided an affidavit showing that the newspaper met criteria pursuant to §8.01-324.B of the Code of Virginia. It is staff's recommendation to award the contract to the responsive and responsible bidder.

THEREFORE, BE IT RESOLVED by the Town Council of the Town of Herndon, Virginia that:

1. The contract for IFB #26-03 is hereby awarded to The Fairfax County Times, for the Town's legal advertising services, at $3.55 per inch.

2. The contract has a one-year (1) term commencing on the date that the contract is fully executed, with four (4) one-year optional renewals.